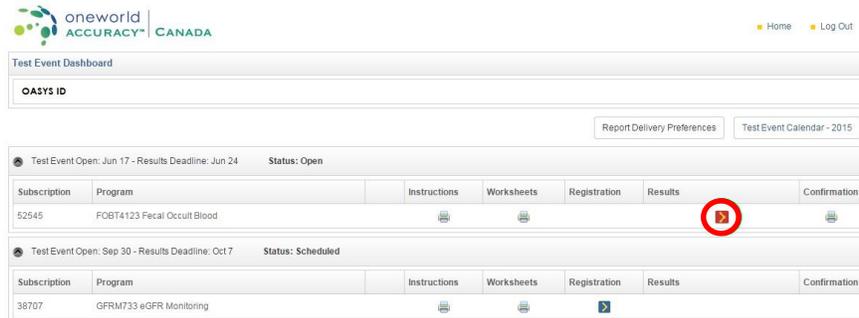


## How to Submit Results

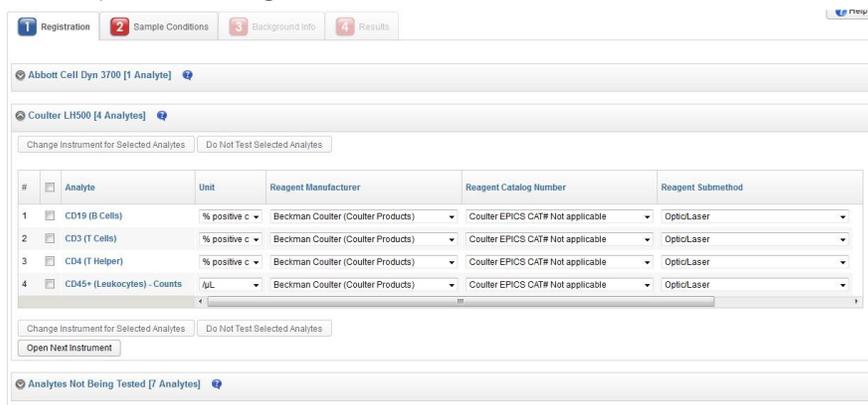
- Go to [www.oneworldaccuracy.org](http://www.oneworldaccuracy.org) and login to your OASYS account.
- On the home screen click Test Event Dashboard or Results.



- Under the current Test Event click  under results next to the program you are submitting results for.



- Under the 1 Registration tab, please make sure that the instruments and reagent manufacturers are correct. Also ensure that the units are correct, to change the unit select the correct unit from the drop-down menu. If there are changes to be made, please refer to [Update Instrument and Reagent Information User Guide](#) for instructions on how to make those changes. Once the Registration is complete for all analytes, the Registration tab turns blue.



e) Enter Sample Conditions

- Click 2 Sample Conditions tab to proceed.
- Answer the Sample conditions mandatory questions (marked with a \*). To select the date of when you received the samples by clicking the calendar button 📅.
- Select your answer regarding sample conditions on arrival (Yes/No).
- Enter any comment you may have regarding sample conditions when they were received in the field provided.

The screenshot shows the 'Sample Conditions' tab selected. The form includes a date field with a calendar icon, a radio button question 'Were the samples received in good condition? \*' with 'Yes' and 'No' options, and a text area for 'Comments?'. A legend at the bottom left states '\* mandatory'. At the bottom of the form are 'Exit' and 'Background Info' buttons.

Once the mandatory questions have been answered the tab will turn blue and tab 3 will become enabled. Click the 3 Background Info tab (if available) or 4 Results tab to proceed.

f) Enter Background Information

The 3 Background Info tab is available for some programs only.

- Answer the Background Info mandatory questions (marked with a \*).
- Press on the 4 Results tab to continue.
- Press Exit to go back to the Active Test Event page and continue submitting results at another time. Note that you will be warned that not all the mandatory analytes were resulted, and the Submit Results icon on the Active Test Events page remains red ➡ indicating that there are pending results.

The screenshot shows the 'Background Info' tab selected. The form includes fields for 'Fluorochrome \*', 'Beads \*', 'Lysing method \*', 'Gating strategy \*', and 'Pipetting \*'. A legend at the bottom left states '\* mandatory question'. At the bottom of the form are 'Exit' and 'Results' buttons.

g) Enter Results

Results are submitted by Instrument and are saved as soon as you leave a cell.

If your laboratory is under the jurisdiction of an accreditation body that receives External Quality Assessment results, you have to tick the box to authorize the release of your evaluation.

- Enter results by Instrument. Click on "Next Instrument" once you are finished entering results for the current instrument.

#	Analyte	Reagent Catalog Number	Reagent Submethod	Unit	2	3
1	CD19 (B Cells)	Coulter EPICS CAT# Not applicable	OpticLaser	% positive cells		
2	CD3 (T Cells)	Coulter EPICS CAT# Not applicable	OpticLaser	% positive cells		
3	CD4 (T Helper)	Coulter EPICS CAT# Not applicable	OpticLaser	% positive cells		
4	CD45+ (Leukocytes) - Counts	Coulter EPICS CAT# Not applicable	OpticLaser	µL		

Review the units. If the units shown are not the units your instrument reports in, select the correct unit from the drop-down menu.

A red sample **A** icon indicates that not all mandatory results have been entered.

A blue sample **B** icon indicates that all mandatory results have been entered.

The instrument name turns blue when all mandatory results have been entered for that instrument.

The Results tab turns blue when all mandatory results have been entered for all instruments.

The progress made submitting results for an instrument is indicated as a percentage next to the instrument name.

- Optionally, enter the name of the Individual who tested or examined samples and the Individual who oversees testing.
- You may Exit at any time and continue submitting results at another time. Note that you will be warned if not all the mandatory analytes were resulted, and the Submit Results icon **A** on the Active Test Events page remains red indicating that there are pending results.

## Results Tab Features

If there are more than 20 analytes for an instrument, analytes will be grouped in sets of 20. Click on the next "Show Analytes" group to continue submitting results.

Show Analytes: 1..20 21..38

To change the width of a column click and drag it with the mouse.



Click on the "Hide Registration" button to hide the reagent and calibrator columns (for certification programs).

#	Analyte	Unit		
1	CD19 (B Cells)	% positive cells		
2	CD3 (T Cells)	% positive cells		
3	CD4 (T Helper)	% positive cells		
4	CD45+ (Leukocytes) - Counts	/µL		

Click on the "Show Registration" button to add back the reagent and calibrator columns (for certification programs).

Click on the "Result Preferences" button to update your decimal and digit-grouping separator preferences:

Result Preferences

Separator Preferences

Decimal Separator: Point (.)

Digit-Grouping Separator: Comma (,)

Save Cancel

Click  to collapse an Instrument.

Click  to expand an Instrument.

**Entering Problem Code** (Please refer to [Select Problem Code user guide](#))

To enter Problem Code, click on .

To switch back to the result mode click on .