ONLINE PROGRAM ORDERING - ADDING SUBSCRIPTIONS AFTER RENEWAL

If you are a **newly enrolled laboratory or site**, you may access our Catalog directly to order new programs.

If you are an **existing customer**, please note that the Online Ordering feature will be unlocked only after your renewal has been confirmed.

In either case, here are the steps to proceed:

- 1. Go to www.oneworldaccuracy.com and log on to OASYS, using your username and password.
- 2. Access the Program Catalog from your OASYS page.



- 3. On the Catalog page, check at the upper right corner if the cart icon is present, which will confirm that the Online Ordering feature is unlocked for your site.
- 4. Search for the desired program by using the Search feature or via the listed disciplines.



5. In the program view, review important program details such as test event dates, sample format and instrument compatibility.



6. Using the green cart icons, add the desired quantities for a full subscription of the program. Please keep in mind that a full subscription is required before any report-only or sample-only option is added.

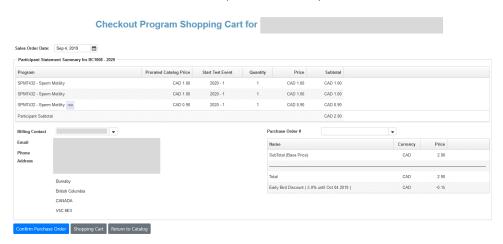


7. Once all programs have been added, you may check your cart by clicking on its icon to review added subscriptions.





8. If you are satisfied, click on Checkout to proceed with your order.



- 9. A pop-up message will confirm your order, and an email will be sent to you.
- 10. You may verify that your subscriptions have been added by accessing your Subscription List or Test Event Dashboard.