



**Program Cancellation Form**

1. Please verify the information entered below.
2. Sign and date the document.
3. Email the signed document to support@oneworldaccuracy.com for processing.

<b>Date:</b>		<b>OASYS ID:</b>	
<b>Organization Name:</b>			
<b>Contact Name:</b>			
<b>Phone:</b>		<b>Email:</b>	

**Reason for Cancellation (place X beside reason)**

<input type="checkbox"/>	Instrument down/replaced	<input type="checkbox"/>	Lab closing
<input type="checkbox"/>	Lack of participants	<input type="checkbox"/>	No longer testing program analyte(s)
<input type="checkbox"/>	Only doing waived tests	<input type="checkbox"/>	Sample unsuitable for analysis
<input type="checkbox"/>	Other (please specify):		

**Program Information**

<b>Program Code</b>	<b>Subscription ID</b>	<b>Subscription Type (Full, RO, SO)</b>	<b>TE to be Cancelled</b>

**Comments:**

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**Standard Terms:**

You may cancel programs for which we have not yet shipped samples by providing at least 60 day notice before the test event opens by using our standard administration form. We will provide a credit note (or refund) of 90% of your purchase price pro-rated by remaining test events. Any annual registration fees are non-refundable.

**Customer Signature:**

**Date:**

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For Office Use Only			
Cancellation processed by:		Date:	