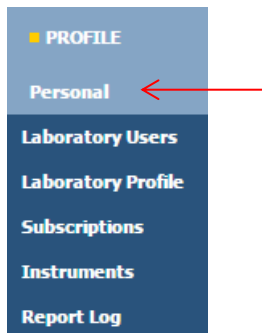# Update Contact Information

To update your personal information such as email, phone number or address.

1. Log in to your OASYS account.
2. Click on **Personal** under the Profile heading.

3. Click Modify for "Profile 1".

4. Make all necessary changes and click to submit.

Note: The Personal option allows you to modify your personal information such as address, contact type, email address and phone number. The primary contact is the only contact type which allows for modifying any of the users' information for a given OASYS account.

If you are not the **shipping or billing contact** but wish to update this information please contact the primary contact for your OASYS account or send a request to **support@oneworldaccuracy.com**

Make sure to include the following information:

- OASYS ID (example BC1527)
- Previous contact information (first and last name)
- Contact information to be updated

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